

appointment compromisso, hora marcada

I have an appointment at ten.

to book agendar

I booked the visit for Friday.

to meet encontrar

Can we meet on Tuesday?

schedule agenda, cronograma

My schedule is full today.

free livre, disponível

Are you free tomorrow morning?

busy ocupado

I am busy until three.

morning manhã

I can come in the morning.

afternoon tarde

The visit is in the afternoon.

o'clock em ponto

I will arrive at nine o'clock.

half past e meia

Let's say half past two.

early cedo

Is eight too early for you?

late tarde, atrasado

Sorry, I am ten minutes late.

to confirm confirmar

I will confirm by message.

to cancel cancelar

He cancelled the visit.

at (hora) · on (dia) · in (mês)

✓ I can be there at nine o'clock." (hora exata)

✓ The visit is on Monday." (dia da semana / data)

Marcar e confirmar

✓ Can we meet on Tuesday morning?

✓ Does Thursday work for you?

Are you free on Monday? Você está livre na segunda?

Does Thursday work for you? Quinta funciona pra você?

I can be there at nine. Posso estar aí às nove.

Let me check my schedule. Deixa eu ver minha agenda.

I will confirm by message. **Vou confirmar por mensagem.**

Sorry, I am running late. Desculpe, estou atrasado.

Comece com: I can be there... · Can we meet on...

[illegible]